

**Providing personal data is voluntary, however obligatory to participate
in the Annual Event 2022 and the Kick-off event of the Interreg South Baltic
Programme 2021-2027**

The Annual Event 2022 will be filmed and photographed in order to carry out promotional activities as part of the Interreg South Baltic Programme 2014-2020 and the implementation of the Interreg South Baltic Programme 2021-2027

- I declare that I have become acquainted with the Rules of the Annual Event 2022 and I accept all statements, which it includes.

**Rules of the Annual Event 2022
and the Kick-off event of the Interreg South Baltic Programme 2021-2027**

§1

General provisions

1. The purpose of the Rules is to define the terms of participation in the Annual Event 2022 and the Kick-off event of the Interreg South Baltic Programme 2021-2027, hereinafter "Annual Event", organised on 20-21 September 2022 in Sopot Marriott Resort & SPA.
2. The Rules are addressed to all participants of the Annual Event. Each participant of the Annual Event is obliged to adhere to the provisions of these rules.
3. The Annual Event is organised on the occasion of summarising the programming perspective 2014-2020 and inaugurating the new programming perspective 2021-2027 together with celebrating the European Year of Youth and European Cooperation Day.
4. The Rules are available in the Joint Secretariat of the Interreg South Baltic Programme as well as on the organiser's website: www.southbaltic.eu.
5. The organiser of the Annual Event is the Joint Secretariat of the Interreg South Baltic Programme 2014-2020 located in Gdańsk, Poland, Aleja Grunwaldzka 186 hereinafter "organiser". The Joint Secretariat operate within the Center of European Projects located in Warsaw, Poland 39A Domaniewska Street.
6. The Annual Event is an open event. Everyone can participate in it.

7. Persons under 18 years of age participate in the Annual Event only under parent's or legal guardian's care. The organisers accept no responsibility of persons under 18 years of age.
8. Participation in the Annual Event is free of charge.
9. Filling in and sending the registration form as well as reading and accepting these Rules are obligatory to take part in the Annual Event. Registration forms can be sent until 14.09.2022. The number of places is limited.
10. The registration form mentioned in paragraph 1, point 9 contains the name and surname, an e-mail address, the name of the institution, the project title, dietary requirements, disability requirements, and the workshop choice.
11. Persons, who reported their participation in the Annual Event according to the paragraph 1, point 9 and received confirmation by email until 16.09.2022, are called "Participants".
12. A participant can resign from taking part in the Annual Event any time.

§2

Rules to respect during the Annual Event

1. The Annual Event is organised on 20-21 September 2022, starting from 10 AM on 20 September until 3 PM on 21 September CET.
2. The Annual Event is organised in Sopot Marriott Resort & SPA. and has a form of an on-site conference with panel discussions, project presentations and workshops.
3. The agenda and other details of the Annual Event are available on the organiser's website: www.southbaltic.eu. The organiser reserves the right to change the programme of the event.

§3

Processing of personal data

1. The administrator of data of participants of the Annual Event is the Center of European Projects (CPE) located in Warsaw, Poland, 39A Domaniewska Street. In matters related to your data you can contact the Inspector of Data Protection electronically at the following e-mail address: iod@cpe.gov.pl or by post to the address given above.
2. Personal data are processed in accordance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of

such data and repealing Directive 95/46/EC (General Data Protection Regulation, GDPR) (OJ L 119, 4.5.2016, pp. 1–88). The legal basis are: Article 6 (1) point b (accepting the Rules) and point c (processing data for the purpose of legal obligations on the administrator) of the GDPR.

3. The Annual Event will be photographed and recorded to carry out promotional activities as part of the implementation of the Interreg South Baltic Programme 2014-2020 and 2021-2027. Photos can be used and disseminated through the Programme's paper publications, website or social networks, multimedia presentations of the Programme, as well as in a form of recordings made as part of promotional and archiving activities of the Interreg South Baltic Programme 2014-2020.
4. Personal data of the participants will be processed only for the purpose of organising or promoting the Annual Event. The personal data of the participants will be processed by trained and authorised employees of the administrator. They can also be made available to recipients authorised under the applicable law (e.g. control authorities).
5. Personal data will be stored for a period of 10 years, starting from the end date of Technical Assistance settlement within the Interreg South Baltic Programme.
6. Each participant has the right to access his/her personal data, request to revise it, remove or limit the scope of processing, to object to processing of your personal data, to transfer your personal data. To execute your rights, please contact Inspector of Data Protection personally or by e-mail given in paragraph 3, point 1.
7. Each participant has the right to lodge a complaint to the President of the Office for Personal Data Protection when he/she finds a violation in the processing of your personal data.
8. Personal data will not be transferred outside the European Economic Area. The data is not subject to the process of automated decision making or profiling.

§4

Final provisions

1. The organiser has the right to change the Rules of the Annual Event at any time. The participants will be notified about the change of the Rules.
2. In matters not covered by these Rules, the provisions of the Civil Code shall apply.

/Gdańsk, Poland, 2022-08-22/