



sailing
together

Admissibility and Eligibility check: rules and requirements.

Interreg



Co-funded by
the European Union

South Baltic

WWW.SOUTHBALTIC.EU

 INNOVATIVE

 SUSTAINABLE

 ATTRACTIVE

 ACTIVE

Each project proposal is checked against the pre-determined criteria
(ANNEX 6 Project selection process and criteria)

Let's talk about them!

Admissibility and Eligibility check

Admissibility

- ▶ Submitted via WOD2021 system
- ▶ Within the deadline
- ▶ Complete package (annexes)
- ▶ Relevant signatures
- ▶ In English
- ▶ Project assigned to the Measure
- ▶ Contribution to at least 1 outputs and 1 result indicator (please refer to the Call Announcement for details!)
- ▶ Co-financing secured (PPD)

Eligibility

- ▶ LP is eligible
- ▶ PPs are eligible
- ▶ Minimum partnership requirement respected
- ▶ Private partners confirm relevant financial, operational and administrative capacities.

Admissibility criteria

Admissibility criteria

▲ Submitted via WOD2021 system

- Register in advance;
- Try to submit the day before the deadline.

Tip: Test the system (without submitting).

Admissibility criteria

▲ Within the deadline

- The deadline: **26 June 2024, 4 pm (CEST)**
- **Proposals submitted after the deadline will not be considered!**

Admissibility criteria

▲ Complete package (annexes)

- Make sure to attach the whole package of documents:
 - ✓ **Supplementary Application Form (MS Excel)!**
 - ✓ **Project Partner Declarations (PDF);**
 - ✓ Letters of Commitment for all associated partners (if applicable);
 - ✓ Declaration of compliance with the DNSH principle (if applicable);
 - ✓ Letter of Dedication and Support from the [EUSBSR PA or HA coordinator](#) (if applicable);
 - ✓ Statement on the absence of discriminatory resolutions – **for Polish Partners** (self-government units and their subordinate units and entities controlled by or dependent on them).

Admissibility criteria

▀ Relevant signatures

- Make sure the signature:
 - ✓ Belongs to the authorised person (director, head etc);
 - ✓ If not, supported by the authorization (may be in your native language);
 - ✓ Is identifiable: name and position;
 - ✓ Is verifiable: e-signature or handwritten → scanned.

Tip:

- Do not combine e-signed documents in one PDF file; attach them separately!
- [Verification \(test\)](#)

Admissibility criteria

Project Partner Declaration by each Partner

- Co-financing of 20% of the budgeted amount (**not less!**)

interreg  Co-funded by the European Union
South Baltic

PROJECT PARTNER DECLARATION	
TITLE OF THE PROJECT	Hello South Baltic!
In the event of approval of the above mentioned project applying for co-financing from the Interreg South Baltic Programme 2021-2027, we hereby certify that	
name of the partner in official English translation	Joint Secretariat
listed as partner no.	LP
in the Application Form commits itself to the project and the activities laid down in the Application Form and intends to provide	
amount of (in EUR)	200 000,00 EUR
as own contribution to the Interreg South Baltic Programme 2021-2027 project's budget.	
Furthermore, the Project Partner:	
1.is aware of the programme rules on reimbursement and confirms the availability of own resources for pre-financing the activities and understands what its role will be in the project.	
2.declares that it is not under a bankruptcy proceeding, bears full legal capacity and is financially reliable, and that its foundation and activities are in line with the respective national legislation;	
3.confirms that no expenditure related to the above-mentioned project has been, is or will be funded, in part or in whole, by any other EU-funded programme;	
4.declares to accept all obligations as a project partner deriving from the Subsidy Contract, which will be signed by the lead partner of the project after the approval, as well as the Partnership Agreement which will be concluded between the lead partner and project partners participating in the project;	
5.commits itself in complying with the relevant public procurement rules (internal, national, European and programme specific rules if existing) and in making the results available to the public;	
6.confirms that the information in the application form is accurate and true to the best knowledge of the project partner.	

- Project budget of LP =1 000 000,00 EUR
- 20% co-financing = 200 000,00 EUR
- Exact amount of 20%!

Eligibility criteria

Eligibility criteria

▲ Eligible legal form

- Separate list for [Lead Partners](#);
- Separate list for [Project Partners](#) (including SMEs!).

Tip: Confirm eligibility in advance by addressing [Contact Points](#) of the Programme!

Eligibility criteria

Minimum partnership requirement

- **At least:**

- ✓ 2 eligible partners
- ✓ from the Programme Area
- ✓ from 2 different Member States

(More? Yes!)

- **Novelty:**

- ✓ The Olsztyn sub-region of Poland.



Admissibility and Eligibility check

Admissibility check:

1. Questions (e.g., missing signature): JS addresses LP.
2. Via email of the contact person of LP.
3. 10 calendar days for a reply.

Eligibility check:

1. Question (e.g., Statute): JS addresses relevant PP.
2. Via email of the contact person of PP.
3. The reply term will be specified in the email.

Admissibility and Eligibility check



Passed to Quality assessment or Rejected



sailing
together

Interreg
South Baltic



Co-funded by
the European Union

Thank you!
Svetlana Kornishina

Joint Secretariat

Plac Porozumienia Gdańskiego 1, 80-864 Gdańsk, Poland
tel. +48 58 746 38 55

southbaltic@southbaltic.eu